



HILL AIRCRAFT & LEASING CORP.  
FULTON COUNTY AIRPORT  
3948 AVIATION CIRCLE  
ATLANTA, GEORGIA 30336  
Phone 404-691-3330

To Whom It May Concern:

Hill Aircraft has in place an FAA Approved Drug Testing Program, in effect since February 8, 1990.

Please refer to attached documents verifying approval.

Regards,

A handwritten signature in cursive script that reads 'Larry Westbrook'.

Larry Westbrook  
Vice-president/Operations

LJW:sf  
Encs.



U.S. Department  
of Transportation

Federal Aviation  
Administration

800 Independence Ave., S.W.  
Washington, D.C. 20591

Plan Identification No. B-SO-00051-S

FEB 08 1990

Mr. Larry Westbrook  
Hill Aircraft & Leasing Corp.  
3948 Aviation Circle  
Atlanta, GA 30336

Dear Mr. Westbrook:

I am pleased to inform you that the Federal Aviation Administration (FAA) has conditionally approved your enclosed anti-drug plan pending inclusion of the revisions stipulated on the enclosed checklist. Under the terms of this approval, you are authorized to implement your employee assistance program immediately and are required to begin testing covered employees on February 14, 1990.

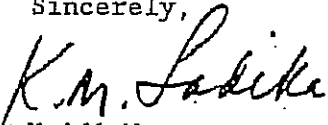
This conditional approval of your program requires incorporation of the revisions shown on the enclosed checklist into your program and the implementation of required testing by February 14, 1990. You should also formally submit two complete copies of your revised plan to the FAA within 30 days of this letter. Please note that you must implement your testing program with the required changes by February 14, 1990 and formally submit your revised plan within the requested 30 day period to be considered in compliance with the FAA rule after that time.

FAILURE TO COMPLY WITH ALL TERMS OF THIS CONDITIONAL APPROVAL COULD RESULT IN ENFORCEMENT ACTION.

The Federal Aviation Regulations require submissions of semiannual and annual reports to the FAA Office of Aviation Medicine. Your initial report should be submitted by August 15, 1990 and should cover the period from initial implementation of your plan through June 30, 1990. A sample reporting format is enclosed for your use in preparing the required reports.

Please feel free to contact this office if you have any questions regarding the required revisions to your plan.

Sincerely,

*for*   
Heidi Mayer  
Manager, Drug Abatement Branch  
Office of Aviation Medicine  
Enclosures

**Hill Aircraft & Leasing Corp.**  
**3948 Aviation Circle**  
**Atlanta, Ga. 30336**

**Employer's Drug Testing Plan**

**Plan Identification No. B-S0-00051-S**

RECEIVED

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DRUG ABATEMENT  
BRANCH  
AAM-220

Submitted to:

Federal Aviation Administration  
Office of Aviation Medicine  
Drug Abatement Branch (AAM-220)  
500 Independence Avenue, SW  
Washington, DC 20591

APPROVED: MAR 24 1990  
*H.M.*  
HEDI MAYER  
Manager, Drug Abatement Branch  
Federal Aviation Administration